

# 样板 D1

## 社团常年财政收支预算的样本

(                      社团名称                      )

20\_\_\_\_年 1 月 1 日至 12 月 31 日收支预算

<b><u>Income</u></b> 收入 (详见注解)	Current Budget 本年度预算额	Last Year Actual 去年实际额
Ancestral Tablet            祖先牌位 (1)		
Car Park Income            停车场收入 (2)		
Course Fee                课程学费 (3)		
Donation Received        收到捐款 (4)		
Entrance Fee              入会基金 (5)		
Events Income            节日活动收入 (6)		
Interest Income          利息收入 (7)		
Investment Income        投资收入 (8)		
Management Fee         管理费 (9)		
Member's Subscription    会捐 (10)		
Rental Income            租金收入 (11)		
Special Project Income    特别项目收入 (12)		
Sundry Income            杂项收入 (13)	_____	_____
Total Income 总收入	_____	_____

### **Expenditure** 支出 (详见注解)

Advertisements & Messages	广告及贺挽词 (14)
Audit Fee	审计费 (15)

Bank Charges	银行手续费 (16)		
Bonus	花红 (17)		
Building Maintenance & Repair	会所维修与保养 (18)		
CNY Hong Bao for Senior Citizens	乐龄人士度岁金 (19)		
Donation Given Out	对外捐款 (20)		
Entertainment	应酬费 (21)		
Events Expenditure	节日活动支出 (22)		
Financial Assistance To the Needys	慈善救济金 (23)		
Insurance	保险 (24)		
Lecturers' Fee	讲师费 (25)		
Office Equipment	办公室器材 (26)		
Periodicals and Publications	报刊杂志 (27)		
Postage & Telephone	邮费与电话 (28)		
Property Tax	产业税 (29)		
Scholarship & Bursary	奖助学金 (30)		
Special Project Expenditure	特别项目开支 (31)		
Stationery & Printing	文具与印刷 (32)		
Staff Salary, CPF & SDL	职员薪金、公积金、 技能发展基金 (33)		
Staff Welfare	职员福利 (34)		
Utilities Fee	水电费 (35)		
Sundry Expenditure	杂项开支 (36)		
		_____	_____
	Total Expenditure 总开支	=====	=====
	Surplus (Deficit) 盈余 (不敷)	_____	_____